

Educational Administrator Portfolio Assessment Rubric

Last Name ___ Brueggen _____ First Name _____ Ben _____

	Unacceptable	Acceptable	Circle One
<u>Design & Organization</u>	Design needs attention and portfolio shows limited organization.	Design is creative and professional with all required elements present and obvious.	<u>Acceptable</u> Unacceptable
<u>Mechanics</u> (e.g. spelling, grammar, punctuation, etc.)	Some mechanical errors evident.	There are NO mechanical errors evident.	<u>Acceptable</u> Unacceptable
<u>Philosophy of Education/Leadership</u>	Weak description of the philosophy of the candidate with little or no discussion of the essential elements that describe a personal/professional philosophy or belief.	Describes the philosophy of the candidate and clearly describes some or all of the following elements: the purpose of education, the roles of the principal and student and strong evidence of personal/professional beliefs related to education.	<u>Acceptable</u> Unacceptable Well Done!!
<u>Autobiography</u>	Elements describe the candidate but fail to link to professional goals.	Elements clearly describe the Principal candidate as a prospective educated leader.	<u>Acceptable</u> Unacceptable
<u>Comments</u>			

WI Standards

UNACCEPTABLE

Reflections are brief and fail to indicate minimal level proficiency.

Alignment to the WI Ed. Admin. Standard is weak with little explanation.

Artifact(s) are briefly described and shows *some* relationship to a future career as an educational leadership.

ACCEPTABLE

Reflections meet the level of acceptable competency.

Artifact and alignment (s) are completely described and relevant to the appropriate standard and a career in educational leadership.

<p>Standard 1.1 Content The teacher understands the central concepts, tools of inquiry, and structures of the disciplines she or he teaches and can create learning experiences that make these aspects of subject matter meaningful for pupils.</p>	<p>Comments 1A:</p> <p>Comments 1B: 8/5/12 Your reflection on the Guitar Exploration field trip is well-written. Your artifact description is descriptive yet concise, which is just what is needed. Please add information in this section about the grade levels of students who participated.</p> <p>The three paragraphs in the Standard Alignment section do well to meet the three questions. Really like how you italicize the specific part of Standard 1.1 that your artifact demonstrates your competency in.</p> <p>Correct the capitalizations, add the grade level info, and you should be all set with this reflection. Don't forget to address the other ½ of Standard 1.1 with another artifact.</p>	<p>Acceptable</p> <p>Unacceptable ___Reflection ___Alignment ___Artifact</p>
<p>Standard 1.2 Development The teacher understands how children with broad ranges of ability learn and provides instruction that supports their intellectual, social, and personal development.</p>	<p>Comments: May 10, 2013 Approved. Well written reflection.</p>	<p>Acceptable</p> <p>Unacceptable ___Reflection ___Alignment ___Artifact</p>
<p>Standard 1.3 Diversity The teacher understands how pupils differ in their approaches to learning and the barriers that impede learning and can adapt instruction to meet the diverse needs of pupils,</p>	<p>Comments:</p> <p>11/19/12: Alignment: see suggested changes. Well done overall – some wordsmithing to clean up the reflection.</p>	<p>Acceptable</p> <p>Unacceptable ___Reflection ___Alignment ___Artifact</p>

<p>including those with disabilities and exceptionalities.</p>		
<p>Standard 1.4 Instructional Strategies The teacher understands and uses a variety of instructional strategies, including the use of technology, to encourage children's development of critical thinking, problem solving, and performance skills.</p>	<p>Comments: Approved March 13, 2013. Your reflection is well written. The prospective reflection is very well done.</p>	<p>Acceptable Unacceptable __Reflection __Alignment __Artifact</p>
<p>Standard 1.5 Environment The teacher uses an understanding of individual and group motivation and behavior to create a learning environment that encourages positive social interaction, active engagement in learning, and self-motivation.</p>	<p>Comments: 3/16/13 Solid reflection on Standard 1.5. Without seeing the handbook, I am able to "see" through your reflection that the content within would construct solid expectations and protocols to maximize the learning within your classroom.</p>	<p>Acceptable Unacceptable __Reflection __Alignment __Artifact</p>
<p>Standard 1.6 Communication The teacher uses effective verbal and nonverbal communication techniques as well as instructional media and technology to foster active inquiry, collaboration, and supportive interaction in the classroom.</p>	<p>Comments: Approved May 10, 2013. Excellent artifacts and a well written reflection that supports your competence in this standard.</p>	<p>Acceptable Unacceptable __Reflection __Alignment __Artifact</p>
<p>Standard 1.7 Instructional Planning The teacher organizes and plans systematic instruction based upon knowledge of subject matter, pupils, the community, and curriculum goals.</p>	<p>Comments: Approved May 10, 2013. Solid reflection.</p>	<p>Acceptable Unacceptable __Reflection __Alignment __Artifact</p>

<p>Standard 1.8 Assessment The teacher understands and uses formal and informal assessment strategies to evaluate and ensure the continuous intellectual, social, and physical development of the pupil.</p>	<p>Comments: Approved May 10, 2013 Excellent artifacts and a very well written reflection.</p>	<p>Acceptable</p> <p>Unacceptable __Reflection __Alignment __Artifact</p>
<p>Standard 1.9 Reflection The teacher is a reflective practitioner who continually evaluates the effects of his or her choices and actions on pupils, parents, professionals in the learning community and others and who actively seeks out opportunities to grow professionally.</p>	<p>Comments: Approved May 10, 2013. Interesting, but appropriate artifacts and your reflection is well written.</p>	<p>Acceptable</p> <p>Unacceptable __Reflection __Alignment __Artifact</p>
<p>Standard 1.10 Collaboration The teacher fosters relationships with school colleagues, parents, and agencies in the larger community to support pupil learning and well-being and acts with integrity, fairness and in an ethical manner.</p>	<p>Comments: Approved May 10, 2013. Excellent reflection and very appropriate artifacts.</p>	<p>Acceptable</p> <p>Unacceptable __Reflection __Alignment __Artifact Not Assessed</p>
<p>Standard 2 The administrator leads by facilitating the development, articulation, implementation, stewardship of a vision of learning that is shared by the school community.</p>	<p>Comments: Approved 4/5/14 with minor revisions (grammatical, wordsmithing) to reflection. Solid reflection. The parent group is an excellent way to build ownership and support naturally, as well as to provide you with an understanding of what the parents value and want to see in the program their children participate in.</p>	<p>Acceptable</p> <p>Unacceptable __Reflection __Alignment __Artifact Not Assessed</p>

<p>Standard 3 The administrator manages by advocating, nurturing and sustaining a school culture and instructional program conducive to pupil learning and staff professional growth.</p>	<p>Comments: Reviewed 4/5/14. See revisions and comment sheet regarding survey, survey summary.</p> <p>Ben, the survey had 5 of 22 questions that were loosely, at best, related to instruction and teaching. The majority of the questions, including the 5, were all about culture and climate, about perception and internalization. Therefore, there is very little evidence that this survey shows your competency in promoting success of the instructional program . Instead, this survey does a very solid job of demonstrating your ability to assess the school climate and culture. You will promote the success of students by using the data to improve the school culture and climate.</p> <p>Acceptable 4/27/14 njs</p>	<p>Acceptable</p> <p>Unacceptable __Reflection __Alignment __Artifact Not Assessed</p>
<p>Standard 4 The administrator ensures management of the organization, operations, finances, and resources for a safer, efficient, and effective learning environment.</p>	<p>Comments: Reviewed 4/5/14. Revisions to reflection needed in order to address all aspects of standard: safety, efficiency, and effectiveness. See attached. Specifically, You need to add a sentence specific to how you addressed the safety of every student and visitor attending (did you have custodians on site, did you have everyone check in at a welcome table, did you have room /hall monitors. AND You need to add a sentence that talks specifically about the efficiencies you incorporated (did you schedule all of the piano performances in the same three rooms so that pianos didn't have to be moved? Did you schedule later performance times for a school that had to travel a long distance or early end times for a school that had to leave early?</p> <p>Acceptable 4/27/14 njs: well done with the specific examples</p>	<p>Acceptable</p> <p>Unacceptable __Reflection __Alignment __Artifact Not Assessed</p>
<p>Standard 5 The administrator models collaborating with families and community interests and needs, and mobilizing community resources.</p>	<p>Comments: Approved on 4/5/14 with revisions required to reflection.</p>	<p>Acceptable</p> <p>Unacceptable __Reflection __Alignment __Artifact Not Assessed</p>
<p>Standard 6 The administrator acts with integrity, fairness, and in an ethical manner.</p>	<p>Comments: Approved on 4/5/14. See comments. Great stretch of this standard, as you were looking at it more from the personal side (struggle, growth) vs the interaction with yourself toward others. <i>Well done.</i></p>	<p>Acceptable</p> <p>Unacceptable __Reflection</p>

		<input type="checkbox"/> Alignment <input type="checkbox"/> Artifact Not Assessed
Standard 7 The administrator understands, responds to, and interacts with the larger political, social, economic, legal, and cultural context that affects schooling.	Comments: Reviewed 4/5/14. Reflection/demonstration is too vague. See attached for required changes. Acceptable 4/27/14 njs: well done articulating specifically how the information learned through the discussion and the actions your district took demonstrate your mastery.	<input checked="" type="checkbox"/> Acceptable Unacceptable <input type="checkbox"/> Reflection <input type="checkbox"/> Alignment <input type="checkbox"/> Artifact Not Assessed

If candidate receives **any unacceptable rating or not present items**, the candidate has not met minimum standards and must submit appropriate changes to the designated member of the Educational Administration Council.

Date of Initial, Standard 1, Reviewed May 2013

Approved **Not Approved**

Electronic Review for all Standards _____

4/27/14 njs Approved **Not Approved (4/5/14 njs)**